

Chi Yun School Parent-Teacher Association

Alternative Parent Manager By-election 2022 - Nomination

11th November 2022

Dear Parents/Guardians:

According to the charter of the IMC of Chi Yun School, there shall be at least one parent manager and one alternative parent manager in the IMC. Due to the vacancy of the position of the alternative parent manager, we will elect alternative parent manager to join the IMC and participate in school management and decision-making, in accordance with the charter of the IMC of Chi Yun School.

Here below are the details of the Parent Manager Election :

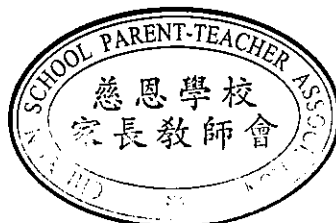
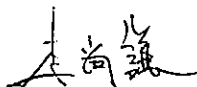
1. Vacancy: 1 alternative parent manager ;
2. Nomination period: **11th November 2022 to 25th November 2022 (before 4 pm)**
3. To nominate: fill in the “Alternative Parent Manager Nomination Form”
4. Polling period: 12th December 2022 to 6th January 2023 (before 4 pm)
5. Counting of votes: 9th January 2023
6. Announcing results: 10th January 2023

Attached please find the documents for nomination period. Please fill in and return to the designated collect box at school office **before 4 pm on 25th November 2022** (if return by mail, based on the arrival date of the mail).

1. “Nomination Form for Alternative Parent Manager”: A parent may nominate oneself or another 1 eligible candidate (if a parent nominates oneself, the parent cannot nominate other candidate) to stand for the election. (See annex I)
2. “Candidate introduction”: For those who would like to stand for the election, please fill in brief introductory statement and submit one recent photograph. (See annex II).
3. “Number of ballot papers needed”: Every parent should have only one vote, therefore a maximum of 2 ballot papers may be given to one family. Please declare the number of ballot papers needed for your family (if we have not received your reply before the deadline, one ballot paper will be given to your family) (See annex III) °

Thanks you for your attention.

Yours faithfully,



Returning Officer of Parent Manager Election,
Chi Yun School Parent-Teacher Association

Annex I

Chi Yun School Parent-Teacher Association
Alternative Parent Manager By-election 2022
Nomination Form for Alternative Parent Manager

There are two phases for the Alternative Parent Manager By-election: Nomination and Election. In the Nomination period, every parent can nominate a maximum of 1 nominee to enter the Election phase. Please note the four principles of nomination:

1. The nomination form must be filled in with blue or black ball-point pen, or the nomination form will be considered void.
2. You may nominate a maximum of 1 candidate, by marking a "✓" in the box against the name of the parent (if you nominate yourself, you cannot nominate other candidate). If there are more than 1 "✓" in the nomination form, the nomination form will be considered void.
3. All the content at the end of the nomination form needs to be filled in, in order to verify your identity. If these content have not been filled in, the nomination form will be considered void.
4. Should there be disputes on the rules and regulations, the returning officer reserves the right to the final decision.

Parent may nominate oneself. Please fill in and return this nomination form to the designated collect box at school office **before 4 pm on 25th November 2022** (if return by mail, based on the arrival date of the mail). Counting of nominations will be held at school, at 2 pm on 28th November 2022, parents/guardians are welcome to attend.

When nominating a candidate, verbal consent should be obtained from nominee. Thank you for your cooperation.

| JP1 | Father | mother | Guardian | SP2 | Father | mother | Guardian | SS1 | Father | mother | Guardian |
|--------------------------------|--------|--------|----------|----------------------|--------|--------|----------|-----------------|--------|--------|----------|
| Kwan Yui | | | | Chan Shu Ah | | | | Cheung Chi Nga | | | |
| Ho Cheuk Si Vances | | | | Yam Tsz Chun | | | | Zhao Ka Fai | | | |
| Li Hang Yee | | | | Lau Cheuk Yin | | | | Chen Wen Hsin | | | |
| Yu Hui Ying | | | | Shao Ya Xin | | | | Zhou Chun Wai | | | |
| Shahi Grace | | | | Li Ho Tsz Kayla | | | | Wong Ka Long | | | |
| | | | | Chen Kai Hing | | | | Lam Lap | | | |
| | | | | | | | | Liang Rui Yun | | | |
| JP2 | Father | mother | Guardian | JS1 | Father | mother | Guardian | SS2 | Father | mother | Guardian |
| Zuo Hao Yang | | | | Wong Kang Ran | | | | Yip Siu Mui | | | |
| Lam Kwan Yeung | | | | Ma Ka Ho | | | | Leung Cheuk Man | | | |
| Guo Chin Yuet | | | | Yan Hol Shan | | | | Tse Chun Kit | | | |
| Yu Kam Kuen | | | | Lo Tsz Ching | | | | Chan Yan Yung | | | |
| Hung Tsz Ching Jenay | | | | Liu Yat Kai | | | | Yung Wang Yam | | | |
| Rebances Jal Alliana Calica | | | | Cheung Tsz Wang | | | | Ng Cheuk Wa | | | |
| MInougou Seldu Nishat | | | | Feng Jia Rong | | | | Yau Cheuk Ying | | | |
| SP1 | Father | mother | Guardian | JS2 | Father | mother | Guardian | SS3 | Father | mother | Guardian |
| Lam Man Hei | | | | Li Winda Kit Yung | | | | Guan Xiao Tong | | | |
| Lin Kwok Wai | | | | Phuengphai Kwok Fung | | | | Wong Fei Yeung | | | |
| Li Xiao Ying | | | | Cheng Chi Yeung | | | | Li Cho Kwan | | | |
| Chan Sze Hang | | | | Ng Yiu Ting | | | | Fang Hang Wing | | | |
| Wu Man Yan | | | | Shi Yuk Kwan | | | | Lam Kwan Ho | | | |
| NIP, Tina | | | | Hua Angel Yi Shi | | | | Zeng Yuan Zhou | | | |
| | | | | Wang Chun Lung | | | | | | | |

Student Name : _____

Proposer's Signature : _____

Proposer (Parent) : _____

Date : _____

Annex II

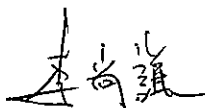
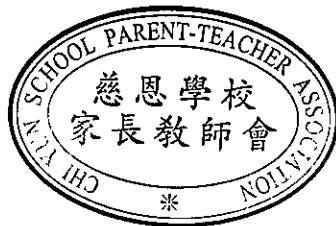
**Chi Yun School Parent-Teacher Association
Alternative Parent Manager By-election 2022
Candidate Introduction**

11th November 2022

Dear Parents/Guardians:

If you would like to stand for the Alternative Parent Manager By-election, please fill in the “candidate introduction” form below. Please return this form to the designated collect box at school office before 4 pm on 25th November 2022 (if return by mail, based on the arrival date of the mail). The candidate introduction will be organized and published to all parents as a reference for voting. Thank you for your attention.

Yours faithfully,

Returning Officer of Parent Manager Election,
Chi Yun School Parent-Teacher Association

Candidate introduction of Alternative Parent Manager

| | | |
|---------------------------------------|--|--------------|
| Name: | | Recent Photo |
| Occupation: | | |
| Brief Statement: (within 50 words) | | |
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Annex III

Chi Yun School Parent-Teacher Association
Alternative Parent Manager By-election 2022

Number of ballot papers needed

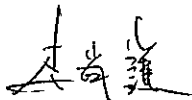
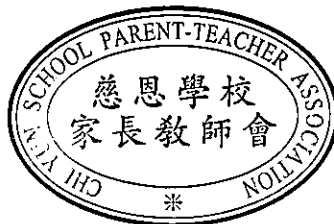
11th November 2022

Dear Parents / Guardians:

For the Alternative Parent Manager By-election this year, one Alternative Parent Manager will be elected. The ballot papers will be mailed, in Mid-December, to every parents eligible for electing.

All parents / guardians of current pupils are eligible to vote. All eligible electors have equal voting right. Every parent / guardian should vote individually and should have only one vote irrespective of the number of children the parent / guardian has at the school. Therefore, a maximum of 2 ballot papers will be given to a family. Please advise the number of ballot paper(s) your family need on/before 4 pm on 25th November 2022, and we will arrange ballot papers accordingly. if we have not received your reply before the above deadline (if return by mail, based on the arrival date of the mail), one ballot paper will be given to your family.

Yours faithfully,

Returning Officer of Parent Manager Election,
 Chi Yun School Parent-Teacher Association

✘

Number of ballot papers needed

Annex III

I hereby declare that the number of ballot papers our family need is as below:

- One (Name of father / mother / guardian : _____)
- Two (Name of father / mother / guardian : _____ ,
 Name of father / mother / guardian : _____)

Remarks: 1. Please put on the appropriate box ; 2. The name of father / mother / guardian must be filled in.

Parent's name : _____

Student's name : _____

Parent's signature : _____

Date : _____