

Chi Yun School
2022 – 2023 School Year
Parents' Day and Closing Ceremony Notice

16th June, 2023.

Dear Parents / Guardians:

Parents' Day and Closing Ceremony are scheduled on 7th July, 2023 (Friday). The rundown as follow:

09:10a.m. - 09:15a.m.	Flag Raising Ceremony
09:15a.m. - 10:45a.m.	Closing Ceremony
10:45a.m. - 11:15a.m.	Meeting sessions
01:15p.m. - 03:30p.m.	

In order to enhance your understanding of your child's learning, you are sincerely invited to attend Parents' Day. Please complete and return the reply slip below on or before 30th June, 2023 for the arrangement of the meeting session.

Yours faithfully,



Chung Lai Kuen
Principal, Chi Yun School



Note: Students will have classes and participate in school activities on parents' day as usual.

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Teacher in charge: Ms. Sin Che Yan

2022 – 2023 School Year
Reply Slip for Parents' Day and Closing Ceremony

I am the parent / guardian of _____ (student's name) in _____ (Class) and have read and understood the arrangements for the Parents' Day and Closing Ceremony on 7th July, 2023.

- I will attend the closing ceremony.
- I will attend the meeting at the designated time (_____).
- I will not attend the meeting at the designated time and would like to suggest another meeting time to meet with the class teacher (_____).

Remarks: The class teacher will notify the exact date and time for the meeting if he / she is not available for meeting at the suggested time on the Parents' day.

- I will not attend the meeting on the Parents' Day and would like to set a different date: _____ and time: _____ for the meeting.

Parents/Guardians' Signature: _____

Parents/Guardians' Name: _____

Date: _____

Remark: Please tick in the corresponding box(es).