<u>CHI YUN SCHOOL</u> Upper respiratory tract infection in school

30th May, 2019

Dear Parents/Guardians:

We have reported to the Department of Health because of there are eight boarders and one day student who have upper respiratory tract infection since 20th May, 2019. Centre for Health Protection informed us today that we need close monitoring in respect of infection prevention and control. Hence, we are performing a serial of efficient procedures to avoid the situation getting worse in the coming future such as:

- 1. Observation room:
 - Close monitoring is provided for suspected to be infected case.
 - Cutleries and daily necessaries need extra hygiene management.
- 2. Sanitation precautions consist of the followings:
 - ◆ Routine monitoring of Body Temperature
 - ◆ Clean and disinfect frequently touched surfaces, furniture, toys, utensils, toilet and floor by using appropriate disinfectant (1:49 diluted household bleach).
 - ♦ Keep your hands clean and wash your hands properly
 - ◆ Maintain good ventilation
 - Emphasising personal hygiene to all staff and students
 - ◆ Improve the air-quality-index with "AP5"
 - ♦ All staff, visitor or outside workers must wear medical mask.
- 3. Parents/Guardians responsibilities:
 - ♦ Measure the body temperature of children before attending school
 - To pick up student as fast as possible if individual inflection syndromes show up
 - ◆ Please seek for the medical consultation as soon as possible when having respiratory symptoms, and also follow doctor's recommendation, to take rest at home and do not returns to school until recover. Please also inform school general office about medical conditions from school phone no. 23862010/23862064.
- 4. Visiting arrangements: We recommend that, if possible, all parents or guardians suspend visits until our school remove to the normal prevention and control measures.

Yours faithfully,

Mak Man Chiu

Principal