

Chi Yun School**The Measures on the Prevention of Novel Coronavirus
and the Extension of Chinese New Year holidays**29th January, 2020

Dear Parents / Guardians:

In view of an increase in the number of confirmed and suspected Novel Coronavirus infection cases and the increasing risk of the spread of the virus in crowded environment in a short period of time when people travel abroad and visit relatives during the Chinese New Year holidays, the Education Bureau announced, on January 25, that all schools (including kindergartens, primary schools, secondary schools and special schools) will extend their Chinese New Year holidays to February 16 (i.e. class resumption on February 17) to safeguard students' health.

During the original scheduled school days, school will be kept open. Please also note that the below activities (Life Education · Lunar New Year Party Celebrating the Geng-Zi year of Rat · Tasting Students' Lunch · Buddhist Talk Dharma Wisdom of Life · School Culture Day Scheme (Ko Shan Theatre and New Wing) and Parents' Day) will be postponed or cancelled, sorry for inconvenience caused. For the arrangement of the above mentioned activities, notices will be issued subsequently.

Our school will clean the premises thoroughly during the holidays, and cooperate with the Education Bureau to formulate various epidemic prevention measures, and urge our staff to pay attention to personal hygiene and do all defense work. At the same time, we also encourage parents to maintain good personal and hygiene. When having fever or respiratory symptoms, wear a surgical mask, seek medical advice promptly and refrain from attending class at school. Please fill in the "Student Health Declaration Form during the Chinese New Year holidays" (see attachment for details) and notify the school at least two working days before returning to school, in order to reduce the possibility of cross-infection. In addition, the Education Bureau also advised parents and students to avoid unnecessary travel to Wuhan of Hubei Province. If it is unavoidable to travel to Wuhan, put on a surgical mask and continue to do so until 14 days after returning to Hong Kong.

At present, the school has closely monitored the infection and strictly implemented the following measures to prevent the infection:

1. Observation room:

- ◆ Close monitoring is provided for suspected to be infected case.
- ◆ Extra hygiene management is implemented for cutleries and daily necessities

2. School Health Code:

- ◆ Routine monitoring body temperature of all students ;
- ◆ Clean and disinfect frequently touched surfaces, furniture, toys, utensils, toilet and floor by using appropriate disinfectant (1:49 diluted household bleach) ;
- ◆ Emphase personal hygiene to all staff and students ;
- ◆ Maintain hand hygiene by washing hands with liquid soap or alcohol-based handrub ;
- ◆ Maintain good ventilation ;
- ◆ Improve the air-quality-index with “AP5” ;
- ◆ All staff must measure body temperature before entering the school ;
- ◆ All staff must wear surgical mask and wash hands with liquid soap or alcohol-based handrub, when taking care of the students ;
- ◆ All visits (including parents, guardians or visitors) are suspended ◦

3. Parents/Guardians Responsibilities:

- Perform hand hygiene frequently, especially before touching the mouth, nose or eyes; after touching public installations such as handrails or door knobs; or when hands are contaminated by respiratory secretion after coughing or sneezing ;
- Wash hands with liquid soap and water, and rub for at least 20 seconds. Then rinse with water and dry with a disposable paper towel. If hand washing facilities are not available, or when hands are not visibly soiled, performing hand hygiene with 70 to 80 per cent alcohol-based handrub is an effective alternative ;
- Cover mouth and nose with tissue paper when sneezing or coughing. Dispose of soiled tissues into a lidded rubbish bin, then wash hands thoroughly ;
- When having respiratory symptoms, wear a surgical mask, refrain from work or attending class at school, avoid going to crowded places and seek medical advice promptly ;
- If feeling unwell when outside Hong Kong, especially if experiencing a fever or cough, wear a surgical mask, inform the hotel staff or tour escort and seek medical advice at once ;
- After returning to Hong Kong, consult a doctor promptly if experiencing a fever or other symptoms, take the initiative to inform the doctor of any recent travel history and any exposure to animals, and wear a surgical mask to help prevent spread of the disease ;
- Maintain drainage pipes properly and regularly (about once a week) pour about half a liter of water into each drain outlet (U-traps) to ensure environmental hygiene ;

- Measure body temperature before going to school every day. When having fever or respiratory symptoms, seek medical advice promptly and refrain from attending class at school until recover, please also follow doctor's advise ;
- Avoid making close contact with patients, especially those with symptoms of acute respiratory infections ;
- Avoid touching animals (including game), poultry / birds or their droppings ;
- Avoid visiting wet markets, live poultry markets or farms. Do not consume game meat and do not patronise food premises where game meat is served ;
- Adhere to food safety and hygiene rules such as avoiding consumption of raw or undercooked animal products, including milk, eggs and meat, or foods which may be contaminated by animal secretions, excretions (such as urine) or contaminated products, unless they have been properly cooked, washed or peeled ;
- When your child at school is having fever or respiratory symptoms, please pick up your child from the school for immediate medical care as soon as possible ;
- When your child at home is having fever or respiratory symptoms, or admitted to the hospital, please inform the school by phone (Tel: 2386 2010 / 2386 2064) immediately ;

Thank you for your attention. If you have any further enquiries, please feel free to contact nurse, warden, class teacher or hostel parents (Tel: 2386 2010).

Yours faithfully,





Chung Lai Kuen

Acting Principal, Chi Yun School

Chi Yun School
Student Health Declaration Form
during the Chinese New Year holidays

Student Name: _____

A. Record of travelling abroad during holidays

- Student *did / did not travel abroad.
 Period: ____ / ____ / 2020 to ____ / ____ / 2020
 Place: _____ (please specify)

B. The health condition of student during holidays

- Student *did / did not suffer from *Flu / Upper Respiratory infections / Pneumonia / others: _____, and it is *healed / not recovered..
- If student had consulted a doctor,
 Doctor's name: _____ (please provide medical certificate)
- If student had been admitted to a hospital,
 Hospital: _____ ;
 Period of stay: ____ / ____ / 2020 to ____ / ____ / 2020

C. The health condition of people with close contact with student during holidays

- During holidays, the peoples with close contact with student *did / did not suffer from *Flu / Upper Respiratory infections / Pneumonia / others: _____, and it is *healed / not recovered..
- If people with close contact with student had been admitted to a hospital,
 Hospital: _____ ;
 Period of stay: ____ / ____ / 2020 to ____ / ____ / 2020

*please delete as appropriate



Name of Parent / Guardian : _____
 Signature of Parent / Guardian : _____
 Date : _____