

**CHI YUN SCHOOL****2020-2021****Class arrangements after Chinese New Year holidays**11<sup>th</sup> February, 2021

Dear Parents/Guardians :

1. The EDB, after taking into account the latest development of the epidemic, advice of health experts and the preparedness of schools, has decided that all KGs, primary and secondary schools (including special schools and schools offering nonlocal curriculum) as well as schools offering non-formal curriculum (commonly known as 'tutorial schools') (PSNFCs) should be allowed to arrange more students to return to campuses on a half-day basis in accordance with school-based circumstances after the schools' Chinese New Year's holidays, with the number of students capped at one-third of the total number of students of the schools. Classes in our school will resume according to the following schedule:

<u>Class Level</u>	<u>Date of class resumption</u>	<u>Start Time</u>	<u>Leave Time</u>
P1, P3 and P5	22 <sup>th</sup> Feb - 26 <sup>th</sup> Feb	9:10am-12:15pm	13:15pm
P6, S1 and S3	1 <sup>st</sup> Mar - 5 <sup>th</sup> Mar	9:10am-12:15pm	13:15pm
S4, S5 and S6	8 <sup>th</sup> Mar - 12 <sup>th</sup> Mar	9:10am-12:15pm	13:15pm

Remark: Class circulation every three weeks

2. During the Chinese New Year Hoildays, our school has thoroughly cleaned and disinfected the school premises. We have urged all staff members, including school bus drivers to step up precautionary measures to maintain personal hygiene and environmental hygiene of the school. Besides, we will also request all the staff who have contacts with our students, including drivers and workers of school bus, to take their temperature before going to school. If they have fever, they must not return to school.
3. We will maintain the environmental hygiene of our school premises as far as we can to safeguard the health of our students. We hope that, after class resumption, students can return to the school and enjoy their learning in a safe environment. However, we are mindful of the rapidly changing nature of the COVID-19 pandemic, schools will keep in view the latest development, and parents should pay close attention to any latest announcements of our school as well as the EDB.
4. Cooperation from parents and students are important for us to maintain a clean and safe envvironment. We call on your support to step up environmental hygiene in the

household, and, on top of that, implement the following measures strictly:

- 4.1 Pay attention to the health condition of your child. He/She should stay away from school and see a doctor immediately if symptom, especially fever, is detected.
- 4.2 Take your child's temperature before he/ she goes to school every day. Fill in the record sheet (Proforma A) and sign your name on it. Your child should return the completed sheet to us daily.
- 4.3 To prevent infection, please ask your child to wear a mask (also applicable when taking school buses, Rehabus or other transportations) to school every day.
- 4.4 To keep teachers' informed of the health condition of students, please complete Proforma B to provide us with the following information:

A. If the students has ever travel outside Hong Kong:

1. If the students who have stayed in places outside China, need to be compulsory quarantine for 21 days in designated quarantine hotels.
2. If the students who have stayed the Mainland China, Macao and Taiwan, or students with close contact with people who are asked to self-quarantine, need to be self-quarantine for at least 14 days after returning to Hong Kong.
3. 7 days before going to school:
  - I. Consult a doctor and obtain the doctor's notice, in order to ensure no infection was found on the student:
    - i. No fever, cough, or upper and lower respiratory tract infection symptoms;
    - ii. Perform an anterior and lateral chest X-ray;
    - iii. Perform CBP / CBC blood test.
  4. The student must possess a negative result of COVID-19 test in Hong Kong; the sample for the test was taken within 48 hours before going to school.

B. Please fill in the attached "Student Health Declaration Form" (Proforma B).

Please return the Proforma on or before the first day of class resumption. For those who have contracted the COVID-19 virus and have recovered, if they are still within the 14-day quarantine period, they must not go to school.

5. After the resumption of classes, you are requested to notify our nurse at 23862010 immediately in case of any of the following situations, to facilitate our prompt action in taking contingency measures and informing the EDB:
  - (a) your child has been confirmed infection of COVID-19; or
  - (b) your child has been classified as "close contact of an infected person" with COVID-19.

6. Refer to the guidelines from EDB, the related arrangements and measures that schools would implement during the period of suspension of face-to-face classes to sustain students' learning at home through flexible use of various learning modes.
7. During such period, schools will remain open to take care of those students who have to go back to schools because of the lack of caregivers at home. We will arrange staff to be on duty to handle school affairs, answer parents' enquiries and take care of those students who have returned to schools. Schools should also ensure that the campus environment is clean and hygienic.

Thank you for your attention. If you have any further enquiries, please feel free to contact class teacher or hostel parents (Tel: 2386 2010).

Yours faithfully,



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Chung Lai Kuen  
Principal, Chi Yun School



**Chi Yun School**  
**Declaration form for travel history and health status of students**

Name of Student : \_\_\_\_\_ Class : \_\_\_\_\_ Sex: M / F  
 Please complete the below form and return to schools (Please put a "✓" in the appropriate box)

**Part A - Travel history of your child outside Hong Kong in the past 21 days**

- My child has not been away from Hong Kong in the past 21 days.
- My child has paid visit outside Hong Kong in the past 21 days.
- Duration: From \_\_\_\_ (Month) \_\_\_\_ (Day) (Departure date) To \_\_\_\_ (Month) \_\_\_\_ (Day) (Arrival date)  
 Destination (Please specify countries and cities) : \_\_\_\_\_

**Part B - Travel history of those taking care of your child, or those living with your child**

- Person taking care of or living with my child has not away from Hong Kong during past 21 days.
- Person taking care of or living with my child has paid visit outside Hong Kong in the past 21 days.
- Duration: From \_\_\_\_ (Month) \_\_\_\_ (Day) (Departure date) To \_\_\_\_ (Month) \_\_\_\_ (Day) (Arrival date)  
 Destination (Please specify countries and cities) : \_\_\_\_\_

**Part C - Current health status of your child**

Please specify below if the student or people with close contact with the student:		
	Student	People with close contact with the student
Fever	No / Yes* _____	No / Yes* _____
Cough	No / Yes* _____	No / Yes* _____
Diarrhea	No / Yes* _____	No / Yes* _____
Shortness of breath	No / Yes* _____	No / Yes* _____
Contact history (contact with patients of confirmed/ probable cases of COVID-19)	No / Yes* _____	No / Yes* _____
Clustering (Multiple relatives and friends in the group having the same symptoms)	No / Yes* _____	No / Yes* _____
Travelling on a cruise	No / Yes* _____	No / Yes* _____

**Part D**

- My residential buildings have / have not\* confirmed cases of COVID-19 in the past 21 days.
- Test record on COVID-19:  
Testing methods: Deep Throat Saliva Real-time PCR Test / Nasopharyngeal Swab / Throat swabs / Nasal swab\*  
Date of testing: \_\_\_\_\_  
Result on COVID-19 test: negative / positive\*

\* Please circle the applicable.

Name of Parent/Guardian (in Block Letter): \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

Date: \_\_\_\_\_