

CHI YUN SCHOOL**2021-2022****Upper respiratory tract infection in school**

17th November, 2021

Dear Parents/Guardians :

We have reported to the Department of Health because there are several boarders who have upper respiratory tract infection recently. All students have been sent for medical treatment and are in stable condition. Our school had disinfection and clean the premises thoroughly to ensure cleanliness and hygiene, as well as cooperate with the Department of Health to formulate various epidemic prevention measures, and urge our staff to pay attention to personal hygiene and do all defense work. Hence, we are performing a serial of efficient procedures to avoid the situation getting worse in the coming future such as:

1. Observation room:
 - ◆ Close monitoring is provided for suspected to be infected case.
 - ◆ Cutleries and daily necessities need extra hygiene management.
2. Enhances disease prevention and sanitation precautions consist of the followings:
 - ◆ Routine monitoring of Body Temperature
 - ◆ Clean and disinfect frequently touched surfaces, furniture, toys, utensils, toilet and floor by using appropriate disinfectant (1:49 diluted household bleach).
 - ◆ Emphasising personal hygiene to all staff and students
 - ◆ Washing hands properly with soap and water or alcohol-based handrub
 - ◆ Maintain good ventilation
 - ◆ Emphasising personal hygiene to all staff and students
 - ◆ Disinfection equipment, bed rails and handrails with "AP5"
 - ◆ All staff, visitors or outside workers must wear medical mask.
3. Parents/Guardians responsibilities:
 - ◆ Measure the body temperature of children before attending school and seek for medical consultation as soon as possible when having respiratory symptoms. Please also follow doctor's recommendation, to take rest at home and do not return to school until recover.
 - ◆ To pick up student as soon as possible if individual inflection syndromes show up.
 - ◆ Please inform the school general office about student's medical conditions on 2386 2010 / 2386 2064.

Yours faithfully,



Chung Lai Kuen
Principal, Chi Yun School