

**Chi Yun School**  
**Coronavirus Disease 2019**  
**Arrangement for Resumption of Face-to-Face Classes**

4<sup>th</sup> September, 2020

Dear Parents,

1. The Education Bureau (EDB) announced on 31 August that as the epidemic has shown signs of easing recently, and having regard to health experts' advice, school in Hong Kong can resume face-to face classes in two phases on 23 and 29 September 2020 respectively. In principle, half-day schooling should be conducted to reduce the risk of infection save for cases as approved by the EDB. Classes in our school will resume according to the following schedule:

<u>Date of class resumption</u>	<u>Class Level</u>	<u>Start Time</u>	<u>Leave Time</u>
23 <sup>th</sup> September	Resident students and Newly admitted students	8:50am-12:20pm	01:20pm
29 <sup>th</sup> September	All students	8:50am-12:20pm	01:20pm

2. Our school has thoroughly cleaned and disinfected the school premises, and we will observe EDB guidelines "Guidelines to Schools on Class Resumption" in order to protect the health of students.
3. Cooperation from parents and students are important for us to maintain a clean and safe environment. We call on your support to step up environmental hygiene in the household, and, on top of that, implement the following measures strictly:
  - 3.1 Pay attention to the health condition of your child. He/She should stay away from school and see a doctor immediately if symptom, especially fever, is detected.
  - 3.2 Take your child's temperature before he/ she goes to school every day. Fill in the record sheet (Proforma A) and sign your name on it. Your child should return the completed sheet to us daily.
  - 3.3 To prevent infection, please ask your child to wear a mask (also applicable when taking school buses, Rehabus or other transportations) to school every day.
  - 3.4 To keep teachers' informed of the health condition of students, please complete Proforma B to provide us with the following information:
    - (a) travel history of your child outside Hong Kong in the past 14 days;
    - (b) whether your child has confirmed infection of COVID-19;
    - (c) the health status of those taking care of your child, or those living with your child;
    - (d) the current health status of your child.

Please return the Proforma on or before the first day of class resumption. For those who have contracted the COVID-19 virus and have recovered, if they are still within the 14-day quarantine period, they must not go to school.

4. After the resumption of classes, you are requested to notify our nurse at 23862010 immediately in case of any of the following situations, to facilitate our prompt action in taking contingency measures and informing the EDB:
  - (a) your child has been confirmed infection of COVID-19; or
  - (b) your child has been classified as “close contact of an infected person” with COVID-19\*
5. In the meantime, we will keep in view the latest development, and parents should pay close attention to any latest announcements of our school. Thank you for your attention. If you have any further enquiries, please feel free to contact our class teacher (Tel: 2386 2010).



A handwritten signature in black ink, appearing to read '鄭麗娟' (Chung Lai Kuen), is written over a horizontal line.

Chung Lai Kuen  
Principal, Chi Yun School

\*In general, close contact means having cared for, having lived with, or having had direct contact with respiratory secretions and body fluids of a confirmed patient.



**Chi Yun School**  
**2019 Coronavirus Disease (COVID-19)**  
**Declaration form for travel history and health status of students**

Name of School: \_\_\_\_\_

Name of Student : \_\_\_\_\_ Class : \_\_\_\_\_ Sex : M/F

*Please complete the below form and return to schools (Please put a "✓" in the appropriate box)*

**Part A – Travel history of your child outside Hong Kong in the past 14 days**

My child has not been away from Hong Kong in the past 14 days prior to class resumption

My child has paid visit outside Hong Kong in the past 14 days prior to class resumption

Duration: From \_\_\_\_\_ (Month) \_\_\_\_\_ (Day) (Departure date)

To \_\_\_\_\_ (Month) \_\_\_\_\_ (Day) (Arrival date)

Destination (Please specify countries and cities) : \_\_\_\_\_

**Part B – Whether your child has confirmed infection of COVID-19**

My child has not confirmed infection for COVID-19.

My child has confirmed of COVID-19 infection and has already recovered. Hospitalization

Period : From \_\_\_\_\_ (Month) \_\_\_\_\_ (Day)

To \_\_\_\_\_ (Month) \_\_\_\_\_ (Day)

**Part C – Health status of those taking care of your child, or those living with your child**

Person taking care of or living together with my child has not confirmed infection for COVID-19

Person taking care of or living together with my child has confirmed infection for COVID-19, the person has recovered / is still receiving treatment in hospital / has been discharged from hospitals and taking medicine. (please delete as appropriate)

Relation with my child (please specify) \_\_\_\_\_

Person taking care of or living together with my child, has not been classified as “close contact of an infected person”<sup>\*</sup> of COVID-19.

**Part D – Current health status of your child**

My child has no symptoms of cough, shortness of breath, breathing difficulty and sore throat.

Name of Parent/Guardian (in Block Letter) : \_\_\_\_\_

Signature of Parent/Guardian : \_\_\_\_\_

Date : \_\_\_\_\_

<sup>\*</sup> In general, close contact means having cared for, having lived with, or having had direct contact with respiratory secretions and body fluids of a confirmed patient.